

## Re: Ontario Corporation Amendment

Dear Madam/Sir:

Enclosed/attached please find the requested forms:

- Our price list.
- Amendment information form;
- Two signature pages of the **Articles of Amendment**, please have the director or officer sign both copies;

Please mail/courier back the above forms along with the followings:

- A photocopy of your Articles of Incorporation;
- A cheque payable to **MINISTER OF FINANCE** in the amount of \$150.00 for the government disbursement;
- A certified cheque or money order payable to **Best Ontario Inc.** in the amount of \$165.00 plus HST for service fee. Your payment to us also can be in cash, credit card, debit card, money order, certified cheque, or Email Money Transfer. (*If you would like to make the payments by credit card, please fill out the bottom of the price list.*)
- ✓ If you wish to change the address of the corporation or to add/remove/update corporation directors' information, please check the information under Electronic Filing for Notice of Change Form.
- ✓ If you wish to obtain Restated Articles of Incorporation which consolidates all amendments and the original Articles into one set of Articles with updated directors' information, please check the information under Restated Articles of Incorporation Order Form.
- ✓ If you wish to issue shares or change share holders information, please check the information under Minute Book Updates Form.

Should you have any questions please give us a call.

Thank you very much.

Sincerely,  
Sandra Chen / Susan Ding

## Best Ontario Service Price

GOVERNMENT FEES	Incorporation	Amendment	Restated	Revival	Business Name
ONTARIO REGISTRATION	\$360.00	\$150.00	\$150.00	\$330.00	\$80.00
FEDERAL REGISTRATION	\$200.00	\$200.00	\$200.00	\$200.00	N/A

### ONTARIO INCORPORATION PACKAGE (Profit) & ONTARIO BUSINESS NAME REGISTRATION

		REG	HST	TOTAL
<input type="checkbox"/> P01	NUANS® Report, Article Preparing, Incorporation Registration, Initial Return	165.00	21.45	<b>186.45</b>
<input type="checkbox"/> P02	NUANS® Report, Article Preparing, Incorporation Registration, Initial Return, Minute Book & Seal	305.00	39.65	<b>344.65</b>
<input type="checkbox"/> P03	NUANS® Report, Article Preparing, Incorporation Registration, Initial Return & Seal	235.00	30.55	<b>265.55</b>
<input type="checkbox"/> P04	Numbered Company Article Preparing, Incorporation Registration, Initial Return	123.00	15.99	<b>138.99</b>
<input type="checkbox"/> P05	Numbered Company Article Preparing, Incorporation Registration, Initial Return, Minute Book & Seal	263.00	34.19	<b>297.19</b>
<input type="checkbox"/> P06	Numbered Company Article Preparing, Incorporation Registration, Initial Return & Seal	193.00	25.09	<b>218.09</b>
<input type="checkbox"/> P07	NUANS® Report, Amendment Article Preparing, Government Filing, Notice of Change	165.00	21.45	<b>186.45</b>
<input type="checkbox"/> P08	Restated Articles of Incorporation, Article Preparing, Government Filing	165.00	21.45	<b>186.45</b>
<input type="checkbox"/> P09	Corporation Dissolution Article Preparing, Government Filing	65.00	8.45	<b>73.45</b>
<input type="checkbox"/> P10	NUANS® Report, Corporation Revival Article Preparing, Government Filing, Initial Return	165.00	21.45	<b>186.45</b>
<input type="checkbox"/> P11	Corporation Notice of Change Package, include: NoC eFiling, Profile Report, Corporation Resolution	95.00	12.35	<b>107.35</b>
<input type="checkbox"/> P12	Ontario Incorporation Articles Preparation	75.00	9.75	<b>84.75</b>
<input type="checkbox"/> P13	Ontario Sole Proprietorship / Partnership / Trade Name Registration	65.00	8.45	<b>73.45</b>

### ONTARIO INCORPORATION PACKAGE (Not-for-Profit / Charitable)

		REG	HST	TOTAL
<input type="checkbox"/> N01	NUANS® Report, Non-Profit / Charity Article Preparing, Government Filing, Initial Return	230.00	29.90	<b>259.90</b>
<input type="checkbox"/> N02	NUANS® Report, Non-Profit / Charity Article Preparing, Government Filing, Initial Return & Seal	300.00	39.00	<b>339.00</b>

### FEDERAL INCORPORATION (Profit)

		REG	HST	TOTAL
<input type="checkbox"/> F01	NUANS® Report, Federal Corporation Registration, Ontario Registration	245.00	31.85	<b>276.85</b>
<input type="checkbox"/> F02	NUANS® Report, Federal Corporation Registration, Ontario Registration, Minute Book & Seal	385.00	50.05	<b>435.05</b>
<input type="checkbox"/> F03	NUANS® Report, Federal Corporation Registration, Ontario Registration & Seal	315.00	40.95	<b>355.95</b>
<input type="checkbox"/> F04	Numbered Federal Corporation Registration, Ontario Registration	203.00	26.39	<b>229.39</b>
<input type="checkbox"/> F05	Numbered Federal Corporation Registration, Ontario Registration, Minute Book & Seal	343.00	44.59	<b>387.59</b>
<input type="checkbox"/> F06	Numbered Federal Corporation Registration & Seal	273.00	35.49	<b>308.49</b>
<input type="checkbox"/> F07	Federal Corporation Amendment	190.00	24.70	<b>214.70</b>
<input type="checkbox"/> F08	Federal Corporation Revival	245.00	31.85	<b>276.85</b>
<input type="checkbox"/> F09	Corporation Notice of Change Package, include: NoC eFiling, Profile Report, Corporation Resolution	95.00	12.35	<b>107.35</b>

### SEARCH & REPORT

		REG	HST	TOTAL
<input type="checkbox"/> 101	Ontario / Federal Corporate Name Search Report (NUANS®) – Standard Service	42.00	5.46	<b>47.46</b>
<input type="checkbox"/> 102	Ontario Corporate Profile Search – Standard Service	50.00	6.50	<b>56.50</b>
<input type="checkbox"/> 103	Ontario Corporate Profile Search – Expedited Service	62.00	8.06	<b>70.06</b>

### CORPORATE SUPPLIES

		REG	HST	TOTAL
<input type="checkbox"/> 301	Corporate Seal	70.00	9.10	<b>79.10</b>
<input type="checkbox"/> 302	Minute Book Kit With Seal (Black Brief-case)	140.00	18.20	<b>158.20</b>
<input type="checkbox"/> 303	Minute Book With Name Printed (Burgundy case)	99.00	12.87	<b>111.87</b>
<input type="checkbox"/> 304	Minute Book Kit Without Seal (Black Brief-case)	104.00	13.52	<b>117.52</b>
<input type="checkbox"/> 305	Minute Book Initializing/Updating	105.00	13.65	<b>118.65</b>

Minister of Finance (Ontario) or  
Receiver general of Canada (Federal)

\$

Payable to  
Best Ontario Inc.

\$

CARD HOLDER'S NAME and SIGNATURE:

 VISA

 MasterCard

 American Express

First Name:

Middle Initial:

Last Name:

Card Number:

Expire Date:   /

Security Code:

The Cardholder Signature: **X**

Please *sign here* to acknowledge by fax or email this order and agree to pay by the credit card.

## Corporation Amendment Information

Contact Name: \_\_\_\_\_ Tel: ( ) Cell: ( ) Date: \_\_\_\_\_

1. Corporation's Present Name \_\_\_\_\_

2. Corporation Number \_\_\_\_\_  Ontario Corporation  Federal Corporation

3. The Corporation's Name will be Changed to \_\_\_\_\_

### 4. Address of the Registered Business Office

Suite/Apt./Unit: \_\_\_\_\_ Street No. & Name: \_\_\_\_\_

City: \_\_\_\_\_ Province:  ONTARIO Postal Code: \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_

### 5. Directors' Name and Directors' Address for Service

FIRST	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

SECOND	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

THIRD	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

Note: If you have more directors, please write on another copy of this request form or provide the same info on a separate piece of paper.

### 6. Extra Information

➤ Authorizing person Signature: **X** \_\_\_\_\_ Authorizing person Name: \_\_\_\_\_

➤ E-mail Back?  YES E-mail address: \_\_\_\_\_

➤ Fax Back?  YES Fax number: \_\_\_\_\_ Attention: \_\_\_\_\_

6. The amendment has been duly authorized as required by sections 168 and 170 (as applicable) of the *Business Corporations Act*.  
*La modification a été dûment autorisée conformément aux articles 168 et 170 (selon le cas) de la Loi sur les sociétés par actions.*
7. The resolution authorizing the amendment was approved by the shareholders/directors (as applicable) of the corporation on  
*Les actionnaires ou les administrateurs (selon le cas) de la société ont approuvé la résolution autorisant la modification le*

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(Year, Month, Day)  
*(année, mois, jour)*

These articles are signed in duplicate.  
*Les présents statuts sont signés en double exemplaire.*

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(Name of Corporation) (If the name is to be changed by these articles set out current name)  
*(Dénomination sociale de la société) (Si l'on demande un changement de nom, indiquer ci-dessus la dénomination sociale actuelle).*

By/  
 Par :

---

(Signature)  
*(Signature)*

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(Description of Office)  
*(Fonction)*

6. The amendment has been duly authorized as required by sections 168 and 170 (as applicable) of the *Business Corporations Act*.  
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By/  
 Par :

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(Signature)  
*(Signature)*

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(Description of Office)  
*(Fonction)*