

Re: Ontario Not-for-Profit Corporation Amendment

Dear Madam/Sir:

We have included a signature page of the amendment form. Please make two good photocopies of the form, since we need submit the application in duplicate.

You need two corporate officers to sign the forms, and please print the officer's title clearly;

You also need to place a corporate seal on the form as indicated.

The Government fee for non-profit corporation amendment is \$130.00. Our service fee for non-profit amendment is \$195.00 plus GST.

Please mail/courier backs the above forms along with the followings:

- Signed amendment form in duplicate;
- A photocopy of the first page of your non-profit incorporation articles / Letter of Patterns;
- A certified cheque or money order payable to Best Ontario Inc. for \$195.00 plus GST;
- A cheque (with your name and address printed by your bank) payable to Minister of Finance for \$130.00;
- Your mailing address, phone number and fax number.

Should you have any questions please give us a call.

Thank you very much.

Sincerely,

Sandra Chen / Susan Ding

Best Ontario Service Price

GOVERNMENT FEES	Incorporation	Amendment	Restated	Revival	Business Name
ONTARIO REGISTRATION	\$360.00	\$150.00	\$150.00	\$330.00	\$80.00
FEDERAL REGISTRATION	\$200.00	\$200.00	\$200.00	\$200.00	N/A

ONTARIO INCORPORATION PACKAGE (Profit) & ONTARIO BUSINESS NAME REGISTRATION		REG	PST	GST	TOTAL
<input type="checkbox"/> P01	NUANS & Ontario Corporation Registration, Initial Return	130.00	-	6.50	136.50
<input type="checkbox"/> P02	NUANS & Ontario Corporation Registration, Initial Return, Minute Book & Seal	245.00	9.20	12.25	266.45
<input type="checkbox"/> P03	NUANS & Ontario Corporation Registration, Initial Return & Seal	185.00	4.40	9.25	198.65
<input type="checkbox"/> P04	Numbered Ontario Corporation Registration, Initial Return	90.00	-	4.50	94.50
<input type="checkbox"/> P05	Numbered Ontario Corporation Registration, Initial Return, Minute Book & Seal	205.00	9.20	10.25	224.45
<input type="checkbox"/> P06	Numbered Ontario Corporation Registration, Initial Return & Seal	145.00	4.40	7.25	156.65
<input type="checkbox"/> P07	NUANS & Ontario Corporation Amendment, Notice of Change	130.00	-	6.50	136.50
<input type="checkbox"/> P08	Ontario Restated Articles of Incorporation	130.00	-	6.50	136.50
<input type="checkbox"/> P09	Ontario Corporation Dissolution Article & Filing	38.00	-	1.90	39.90
<input type="checkbox"/> P10	Ontario Corporation Articles Preparation	65.00	-	3.25	68.25
<input type="checkbox"/> P11	Ontario Sole Proprietorship / Partnership / Trade Name Registration	38.00	-	1.90	39.90
<input type="checkbox"/> P12	NUANS & Ontario Corporation Revival, Initial Return	130.00	-	6.50	136.50

ONTARIO INCORPORATION PACKAGE (Not-for-Profit / Charitable)		REG	PST	GST	TOTAL
<input type="checkbox"/> P13	NUANS, & Ontario Non-Profit / Charity Registration, Initial Return	195.00	-	9.75	204.75
<input type="checkbox"/> P14	NUANS, & Ontario Non-Profit / Charity Registration, Initial Return & Seal	250.00	4.40	12.50	266.90

FEDERAL INCORPORATION (Profit)		REG	PST	GST	TOTAL
<input type="checkbox"/> F01	NUANS, & Federal Corporation Registration, Ontario Registration	205.00	-	10.25	215.25
<input type="checkbox"/> F02	NUANS, & Federal Corporation Registration, Ontario Registration, Minute Book & Seal	320.00	9.20	16.00	345.20
<input type="checkbox"/> F03	NUANS, & Federal Corporation Registration, Ontario Registration & Seal	260.00	4.40	13.00	277.40
<input type="checkbox"/> F04	Numbered Federal Corporation Registration, Ontario Registration	165.00	-	8.25	173.25
<input type="checkbox"/> F05	Numbered Federal Corporation Registration, Ontario Registration, Minute Book & Seal	280.00	9.20	14.00	294.20
<input type="checkbox"/> F06	Numbered Federal Corporation Registration & Seal	220.00	4.40	11.00	235.40
<input type="checkbox"/> F07	Federal Corporation Amendment	150.00	-	7.50	157.50
<input type="checkbox"/> F08	Federal Corporation Revival	205.00	-	10.25	215.25

SEARCH & REPORT		REG	PST	GST	TOTAL
<input type="checkbox"/> 101	Ontario / Federal Corporate Name Search Report (NUANS) – Normal Service	40.00	-	2.00	42.00
<input type="checkbox"/> 102	Ontario / Federal Corporate Name Search Report (NUANS) – Expedited Service	65.00	-	3.25	68.25
<input type="checkbox"/> 103	Ontario Corporate Profile Search – Normal Service	25.00	-	1.25	26.25
<input type="checkbox"/> 104	Ontario Corporate Profile Search – Expedited Service	45.00	-	2.25	47.25
<input type="checkbox"/> 105	Canada Trade-mark Search Report (Words Only)	40.00	-	2.00	42.00

OTHER SERVICES		REG	PST	GST	TOTAL
<input type="checkbox"/> 201	Ontario Corporation Notice of Change e-Filing (Government Fee included)	110.00	-	4.70	114.70
<input type="checkbox"/> 202	Simple Filing	30.00	-	1.50	31.50

CORPORATE SUPPLIES		REG	PST	GST	TOTAL
<input type="checkbox"/> 301	Corporate Seal	55.00	4.40	2.75	62.15
<input type="checkbox"/> 302	Minute Book Kit With Seal (Black Brief-case)	115.00	9.20	5.75	129.95
<input type="checkbox"/> 303	Minute Book With Name Printed (Burgundy case)	77.00	6.16	3.85	87.01
<input type="checkbox"/> 304	Minute Book Kit Without Seal (Black Brief-case)	87.00	6.96	4.35	98.31
<input type="checkbox"/> 305	Minute Book Initializing/Updating	80.00	-	4.00	84.00

Minister of Finance (Ontario) or
Receiver general of Canada (Federal)

\$

Payable to
Best Ontario Inc.

\$

CARD HOLDER'S NAME and SIGNATURE: _____

VISA

MasterCard

American Express

First Name: _____

Middle Initial: _____

Last Name: _____

Card Number: |__|__|__|__| |__|__|__|__| |__|__|__|__| |__|__|__|__|

Expire Date: |__|__| / |__|__|

The Cardholder Signature: **X** _____

Please **sign here** to acknowledge by fax or email this order and agree to pay by the credit card.

Corporation Amendment Information

Contact Name: _____ Tel: () _____ Cell: () _____ Date: _____

1. Corporation's Present Name _____

2. Corporation Number _____ Ontario Corporation Federal Corporation

3. The Corporation's Name will be Changed to _____

4. Address of the Registered Business Office

Suite/Apt./Unit: _____ Street No. & Name: _____

City: _____ Province: ONTARIO Postal Code: _____ Business Phone: () _____

5. Directors' Name and Directors' Address for Service

FIRST	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

SECOND	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

THIRD	First Name: _____ Middle Initial: _____ Last Name: _____
	<input type="checkbox"/> Same as business address Suite: _____ Street No. & Name: _____
	Canadian/Permanent Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No Postal Code: _____ City: _____ Province: <input type="checkbox"/> ONTARIO
	Elected Date: _____ Resigned Date: _____ <input type="checkbox"/> President/ <input type="checkbox"/> Secretary/ <input type="checkbox"/> Treasurer/ <input type="checkbox"/> GM

Note: If you have more directors, please write on another copy of this request form or provide the same info on a separate piece of paper.

6. Extra Information

➤ Authorizing person Signature: **X** _____ Authorizing person Name: _____

➤ E-mail Back? YES E-mail address: _____

➤ Fax Back? YES Fax number: _____ Attention: _____

This application is executed in duplicate
La présente requête est faite en double exemplaire.

Current Name of Corporation
Dénomination sociale actuelle de la personne morale

By
Par :

Signature
Signature

Description of Office
Fonction

Signature
Signature

Description of Office
Fonction

This application is executed in duplicate
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Current Name of Corporation
Dénomination sociale actuelle de la personne morale

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