

Re: Federal Incorporation

Dear Incorporator:

Attached please find:

1. Price List;
2. Incorporation information form;
3. Information regarding *How to Propose Federal Corporate Name* (please notice that a unique name will expedite the incorporation);

The Federal Government fee for incorporation is \$200.00. Our service fee is \$205.00 plus GST (including NUANS report and registration). Minute book and corporate seal can be ordered separately (item 302 on price list) for \$110.00 plus GST & PST.

If you would like to proceed with the incorporation, please fill out the price list as well as the incorporation information form and fax back to us at (416) 977-8313.

Please allow us 4~5 business days to process your order.

Should you have any questions please do not hesitate to call us. Thank you very much!

Sincerely yours,

Sandra Chen / Susan Ding

Best Ontario Service Price

GOVERNMENT FEES	Incorporation	Amendment	Revival	Sole/Partnership/Trade Name
ONTARIO REGISTRATION	\$360.00	\$150.00	\$330.00	\$80.00
FEDERAL REGISTRATION	\$200.00	\$200.00	\$200.00	N/A

ONTARIO INCORPORATION PACKAGE (Profit) & ONTARIO BUSINESS NAME REGISTRATION		REG	PST	GST	TOTAL
<input type="checkbox"/> P01	NUANS, & Ontario Corporation Registration, Initial Return	130.00	-	6.50	136.50
<input type="checkbox"/> P02	NUANS, & Ontario Corporation Registration, Initial Return, Minute Book & Seal	240.00	8.80	12.00	260.80
<input type="checkbox"/> P03	NUANS, & Ontario Corporation Registration, Initial Return & Seal	180.50	4.04	9.03	193.57
<input type="checkbox"/> P04	Numbered Ontario Corporation Registration, Initial Return	90.00	-	4.50	94.50
<input type="checkbox"/> P05	Numbered Ontario Corporation Registration, Initial Return, Minute Book & Seal	200.00	8.80	10.00	218.80
<input type="checkbox"/> P06	Numbered Ontario Corporation Registration, Initial Return & Seal	140.50	4.04	7.03	151.57
<input type="checkbox"/> P07	Ontario Corporation Amendment	130.00	-	6.50	136.50
<input type="checkbox"/> P08	Ontario Corporation Dissolution Article & Filing	38.00	-	1.90	39.90
<input type="checkbox"/> P09	Ontario Corporation Articles Preparation	45.00	-	2.25	47.25
<input type="checkbox"/> P10	Ontario Sole Proprietorship / Partnership / Trade Name Registration	38.00	-	1.90	39.90
<input type="checkbox"/> P11	Ontario Corporation Revival	130.00	-	6.50	136.50

ONTARIO INCORPORATION PACKAGE (Not-for-Profit / Charitable)		REG	PST	GST	TOTAL
<input type="checkbox"/> P11	NUANS, & Ontario Non-Profit / Charity Registration, Initial Return	195.00	-	9.75	204.75
<input type="checkbox"/> P12	NUANS, & Ontario Non-Profit / Charity Registration, Initial Return & Seal	245.50	4.04	12.28	261.82

FEDERAL INCORPORATION (Profit)		REG	PST	GST	TOTAL
<input type="checkbox"/> F01	NUANS, & Federal Corporation Registration, Ontario Registration	205.00	-	10.25	215.25
<input type="checkbox"/> F02	NUANS, & Federal Corporation Registration, Ontario Registration, Minute Book & Seal	315.00	8.80	15.75	339.55
<input type="checkbox"/> F03	NUANS, & Federal Corporation Registration, Ontario Registration & Seal	255.50	4.04	12.78	272.32
<input type="checkbox"/> F04	Numbered Federal Corporation Registration, Ontario Registration	165.00	-	8.25	173.25
<input type="checkbox"/> F05	Numbered Federal Corporation Registration, Ontario Registration, Minute Book & Seal	275.00	8.80	13.75	297.55
<input type="checkbox"/> F06	Numbered Federal Corporation Registration & Seal	215.00	4.04	10.75	230.29
<input type="checkbox"/> F07	Federal Corporation Amendment	150.00	-	7.50	157.50
<input type="checkbox"/> F08	Federal Corporation Revival	205.00	-	10.25	215.25

SEARCH & REPORT		REG	PST	GST	TOTAL
<input type="checkbox"/> 101	Ontario / Federal Corporate Name Search Report (NUANS) – Normal Service	40.00	-	2.00	42.00
<input type="checkbox"/> 102	Ontario / Federal Corporate Name Search Report (NUANS) – Expedited Service	65.00	-	3.25	68.25
<input type="checkbox"/> 103	Ontario Corporate Profile Search	25.00	-	1.25	26.25
<input type="checkbox"/> 104	Canada Trade-mark Search Report (Words Only)	40.00	-	2.00	42.00

OTHER		REG	PST	GST	TOTAL
<input type="checkbox"/> 201	Ontario Corporation Notice of Change e-Filing	55.00	-	2.75	57.75
<input type="checkbox"/> 202	Corporation Tax Account Set Up (GST, PST)	45.00	-	2.25	47.25
<input type="checkbox"/> 203	Simple Filing	30.00	-	1.50	31.50

CORPORATE SUPPLIES		REG	PST	GST	TOTAL
<input type="checkbox"/> 301	Corporate Seal	50.50	4.04	2.53	57.07
<input type="checkbox"/> 302	Minute Book Kit With Seal (Black Brief-case)	110.00	8.80	5.50	124.30
<input type="checkbox"/> 303	Minute Book With Name Printed (Burgundy case)	72.00	5.76	3.60	81.36
<input type="checkbox"/> 304	Minute Book Kit Without Seal (Black Brief-case)	82.00	6.56	4.10	92.66
<input type="checkbox"/> 305	Minute Book Initializing/Updating	80.00	-	4.00	84.00

Minister of Finance (Ontario)
 Receiver general of Canada (Federal)

\$

Payable to
 Best Ontario Inc.

\$

Please fill out the following credit card authorization information:

CARD HOLDER'S NAME: _____

Client's Signature: _____

CARD NUMBER: _____

Our Representative's Signature: _____

EXPIRE DATE: _____

Federal Incorporation Information

Client Name: _____

Tel: () _____

Fax: () _____

Date: _____

1. Proposed Corporation Name

Profit corporation name must end with one of the following legal words. Please mark one you prefer to:

LIMITED

INCORPORATED

CORPORATION

LIMITEE

LTD.

INC.

CORP.

INCORPOREE

Your proposed corporation name is: _____

2. A General Description of the Business Activities

3. Preferred E-Mail Address for Business

4. Address of the Registered Business Office

Street No. & Name: _____

Suite/Apt./Unit: _____

City: _____

Province: ONTARIO

Post Code: _____

Business Phone: () _____

5. Directors' Information

FIRST	First Name: _____	Middle Initial: _____	Last Name: _____
	Street No/Name: _____	Suite/Apt./Unit: _____	City: _____
	Province: <input type="checkbox"/> ONTARIO	Post Code: _____	Canadian/Landed: <input type="checkbox"/> Yes <input type="checkbox"/> No

SECOND	First Name: _____	Middle Initial: _____	Last Name: _____
	Street No/Name: _____	Suite/Apt./Unit: _____	City: _____
	Province: <input type="checkbox"/> ONTARIO	Post Code: _____	Canadian/Landed: <input type="checkbox"/> Yes <input type="checkbox"/> No

THIRD	First Name: _____	Middle Initial: _____	Last Name: _____
	Street No/Name: _____	Suite/Apt./Unit: _____	City: _____
	Province: <input type="checkbox"/> ONTARIO	Post Code: _____	Canadian/Landed: <input type="checkbox"/> Yes <input type="checkbox"/> No

Note: If you have more directors, please provide the same info on a separate piece of paper.

How to Propose Federal Corporation Name

(Note: The guideline here also helps for Ontario corporation name)

When you apply to incorporate a company under the Canada Business Corporations Act, you may choose to use a corporate name or have a number name assigned to you. Although incorporating under a name involves additional effort and expense. There are advantages to doing so.

A corporate name is an important aspect of corporate communication and advertising today and may be a very valuable asset. It tells people who you are and will often embody the goodwill that you have built up with your customers and suppliers.

An approved federal corporate name offers an extra degree of protection of your rights to that name. Specifically, federal incorporation allows your business to operate using its corporate name right across Canada, which is important if you decide to expand your business to other provinces or territories.

CHOOSING A NAME

- ✧ Your name must meet certain requirements before it is approved by the Corporations Directorate:
- ✧ The name must be distinctive.
- ✧ The name must not cause confusion with any existing name or trademark.
- ✧ The name must include a legal element. The name must not include unacceptable terms.

DISTINCTIVENESS

It must be easy to distinguish your proposed name from the names of other business that carry on the same activities. Your name will not be distinctive if it merely describes those activities. The name "Car Manufacturer Inc." lacks distinctiveness since it describes the activities of all car manufacturers.

You can achieve distinctiveness in a number way. One of the most common is to include an element that makes it distinctive. "Carwash Incorporated", for example, is too general, but "East Side Carwash Incorporated" is distinctive.

Made-up words also give name distinctiveness. They can be a combination of two dictionary words such as "InfoTech" or something completely new such as "Xerox". Unusual name are high distinctive and are given greater protection because they are unique.

Confusion with other names or trade marks

It is to your advantage to learn about possible name conflicts as soon as possible. If your name is too close to an existing corporate name or trade-mark, the owner of that name or trade-mark could launch a court action to compel you to stop using your name and perhaps even to pay damages.

For many people, the prospect of discovering that their business name may be confused with another is intimidating. This is particularly true if you have invested considerable time and effort in coming up with a name or have been operating under the proposed name for some time before incorporating. The federal name approval process helps you to avoid this problem by identifying potentially confusing name or trade-mark in a federal database of name and ensuring that you satisfy yourself that confusion is not likely.

In assessing whether confusion is likely, the Corporations Director looks at all circumstances, including a comparison of the good, services and operating area of your proposed business with those of existing businesses. While name approval from the Corporations Director does not guarantee that you are violating the rights of another firm or individual, it significantly reduces your risk.

You must submit a NUANS (Newly Upgraded Automated Name Search) report as part of your application to use your corporate name. A NUANS search compares your proposed name with a federal database of names that includes trade-mark, provincial and federal corporate names and most provincially registered business names (except those in Quebec)

Legal Element

The accepted way to include a legal element in a corporate name is to add a term to the end of the name such as Limited, Incorporated, or Corporation, or contractions of these such as Ltd., Inc., or Corp.

Unacceptable terms

Unacceptable terms fall into three categories.

First, there are terms that imply connections that do not exist. Your corporate name can not suggest, for example, that you are a branch of the government or that you offer services or products governed by financial legislation, such as trusts, loans, insurance, and banking.

The second type of unacceptable term is one that falsely describes your business. You cannot, for example, include term that suggests that your company is selling cars when it is really selling only tires.

Finally, obscene term or term that suggests that your business provides obscene, scandalous or immoral services are not allowed.