

## Corporate Supplies Order Form

**Contact Name:** \_\_\_\_\_ **Tel:** (    ) \_\_\_\_\_ **Fax:** (    ) \_\_\_\_\_ **Date:** \_\_\_\_\_

**1. Type of Order:**

- Minute Book Kit with Seal: (Black Brief-case)      \$110.00 + GST + PST = \$ 124.30
- Corporate Seal:      \$50.50 + GST + PST = \$ 57.07
- Minute Book with Name Printed (Burgundy case)      \$72.00 + GST + PST = \$ 81.36
- Minute Book Kit without Seal (Black Brief-case)      \$82.00 + GST + PST = \$ 92.66
- Minute Book Initializing / Up-Dating:      \$80.00 + GST = \$ 84.00
- Share Certificates (with corporate name pre-printed), 1 set (20):      \$36.00 + GST + PST = \$ 40.68
- Share Certificates (blank), each one: \$1.50+GST+PST= \$ 1.70      You would like to order \_\_\_\_\_ shares.

**2. Please print the Name of the Corporation:**


Please indicate:       Federal Corporation       Ontario Corporation

**Corporation Number:** \_\_\_\_\_

**3. Would you like to pick up the order?**       Yes       No, please courier it back

Your address for courier (Courier fee within Great Toronto Area: **\$15.00**)

Contact Person: \_\_\_\_\_ Contact Phone: (    ) \_\_\_\_\_

Street No. & Name: \_\_\_\_\_ Suite/Apt./Unit: \_\_\_\_\_

City: \_\_\_\_\_ Province:  ONTARIO \_\_\_\_\_ Post Code: \_\_\_\_\_

**5. Payment by Major Credit Cards**       VISA       MASTER       AMERICAN EXPRESS

You need provide us your credit card information for any fax-in order. Your supplies fees will be charged on this card.

**CARD HOLDER'S NAME:**

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

**CARD NUMBER:**

**EXPIRE DATE:**

**Please sign here to acknowledge by fax this order and agree to pay by the credit card.**

**The Cardholder Signature:** \_\_\_\_\_